



## ***Sulphur Grove United Methodist Church***

Huber Heights, Ohio 45424  
937.236.5970

Job Title: Director of Youth Ministries

Mission: "To make disciples of Jesus Christ for the transformation of the world."

West Ohio Conference Vision : "Every church become a risk taking center for making disciples through whom God can transform the world ."

Sulphur Grove Mission : "Growing Disciples, living and sharing God's love"

Job Purpose : To develop and oversee ministries that help youth become disciples who live and share God 's love making new disciples of Jesus Christ.

Range of Authority and Responsibility:

This position is accountable to the Staff Parish Relations Committee, and the Senior Pastor. This position coordinates youth ministries volunteers.

Benefits: Benefits are described in the Personnel Policy manual.

Work Week:

Sundays: Worship and youth gatherings.

Tuesdays: Staff meeting in the morning and Youth Bible Study in evenings

Monday-Friday: office hours plus evening commitments as needed

Day off - to be negotiated.

At least once a month overnight responsibilities (retreats, lock-ins, campouts, trips) .

During the summer and other school vacations, week-long mission trips, camping trips.

Responsibilities:

*Youth Ministry-*

-Coordinate evening Bible Study

-Organize Sunday evening meetings, monthly outings, monthly service projects, trips, retreats, and camps,

-Develop programs to attract and retain youth from all four campuses as well as the local community.

Taylorville Campus: 7505 Taylorville Road, Huber Heights, Ohio 45424

The Bridge of Hope Campus: 6805 US 40 Tipp City, Ohio 45371

- Organize, coordinate, and lead mission trips (local, national, and occasional international)
- Develop relationships and visibility in the area junior high and high schools
- Coordinate fundraising for youth.
- Recruit, and support youth leadership team
- Train youth leadership team in the United Methodist religious foundation and instruction of youth.

*Education-*

- Assist Senior Pastor in leading Confirmation Classes
- Track and plan expenses/budgeting for Education ministries

*Family Ministry-*

- Coordinate with pastors as it relates to youth
- Organize family activities multiple times each year including Family Christmas party
- Assist with Eggstravaganza, and family mission project

*General-*

- Coordinate compliance with and implementation of the Safe Sanctuaries policy.
- Administrative work as needed .

Skill Requirements: Word processing and general secretarial skills, creativity, communication, project planning, understanding of developmental levels of youth and ability to adapt lessons to those levels. Social media skills to include the ability to update the youth blog and interact with the youth through various electronic media. Ability to lead youth mission trips with confidence and passion. Possess organizational skills to plan, organize and delegate activities.

**Educational Requirements:** Bachelor or Associate degree preferred, but not required.

**Staff Relationships:** Work directly with the program team. Attend staff meetings with the administrative team. Meet weekly with the Senior Pastor.

**Evaluation:** Yearly evaluations with the Senior Pastor and a representative from SPRC (formal evaluation).

**Background Check:** A background check is required.



