



7070 Bent Tree Blvd, Columbus OH 43235

Director of Congregational Care

Linworth United Methodist Church – Columbus, Ohio

Part-Time | Approximately 20 hours/week

Compensation: \$25/hour | Approximately \$26,000/year

Linworth United Methodist Church (LUMC), an inclusive and theologically progressive faith community, is seeking a compassionate and experienced care leader to join our staff team as **Director of Congregational Care**.

Position Summary

The **Director of Congregational Care** will serve as a key caring presence at LUMC, providing spiritual accompaniment and compassionate care to members across all seasons of life. This individual will be a member of both the ministry and staff teams, working collaboratively to ensure our congregation feels seen, supported, and cared for.

Reports to:

- Senior Pastor of LUMC (primary supervisor)
- Staff-Parish Relations Committee (SPRC) and Administrative Council (oversight)

Commitments:

- Commitment to Christian faith
 - Commitment to the ministry and mission of LUMC
 - Commitment to the shared values of LUMC staff
 - Commitment to the policies, procedures, and practices outlined by LUMC staff and leaders
-

Qualifications

- Experience in pastoral care, chaplaincy, spiritual direction, or a related ministry context
 - Comfort and skill in ministry with older adults, including those who are homebound, in care facilities, or in hospice
 - Ability to recruit, train, and equip lay volunteers for care ministry
 - Familiarity with church databases or care management tools (or willingness to learn)
 - Theological education helpful; UMC clergy credentials welcome but not required.
 - Alignment with LUMC's inclusive, progressive, and welcoming theological identity
-

Key Responsibilities

- Develop and implement a congregational care plan for visiting LUMC members, especially those who are homebound, in nursing care, hospitals, or hospice.
 - Provide or coordinate pre- and post-surgery visits, and ensure coverage during vacations or absence.
 - Maintain and manage a congregational care tracking system/database to record notes, visits, dates, and follow-ups, accessible to other staff.
 - Recruit, train, and support a lay care team in coordination with the ministry team.
 - Evaluate current care ministries related to grief and loss across generations and recommend long-term plans.
 - Collaborate with ministry leaders to ensure intergenerational care and prevent siloed efforts.
 - Maintain up-to-date resource lists and referrals (mental health, spiritual support, etc.) for those in crisis.
 - Be present at weekly worship services and assist with leadership as requested (e.g., liturgist, communion server, possible preaching opportunities).
 - Serve as a liaison with *Linworthys*, the LUMC senior fellowship group.
 - Track and report attendance at functions and ensure church calendar is updated accordingly.
 - Assist families in planning and conducting funeral and memorial services, as requested by the pastoral staff.
 - Engage in program ministry conversations to support integration of senior adults and care ministries within the broader life of the church.
 - Support the use of church databases and communication tools to enhance care coordination between pastoral staff and lay care teams.
-

Position Details

- **Type:** Permanent, Part-Time
 - **Hours:** approx. 20 hours per week
 - **Status:** Salaried, Non-Exempt
 - **Location:** Linworth UMC, Columbus, OH (in-person presence required)
-

About Linworth UMC

Linworth United Methodist Church is a welcoming and inclusive congregation located in Columbus, Ohio. Our mission is to **empower one another to share that "God is love, you are loved, and all are welcome here."** We

are guided by four core values: evolving faith, authentic relationships, global justice, and inclusive community. Our congregation spans a wide range of ages and life stages, with a particularly beloved senior community, many of whom are navigating health challenges, loss, and the profound transitions of later life. The person who fills this role will be stepping into a community that deeply values personal presence and genuine connection. They will be known, and they will matter to the people they serve.

To Apply

Interested candidates should submit a resume and a cover letter to **Employment@LinworthUMC.org**. In your cover letter, please share a brief description of your approach to congregational care and what draws you to this type of ministry. Applications will be reviewed on a rolling basis.